



QuickStart Guide

Online Research: Efficient, Vetted, Safe

The DLC Library has immediate appeal to educators across all grade levels and subject areas. It is comprised of eight digital encyclopedias, curriculum aligned, educator-vetted websites, and thousands of articles specifically authored for a K-12 audience. Our library databases have low implementation barriers; most students and educators find them easy to use.

Important features to note:

- **Global search feature**
Search across all library databases at once to produce a single page of authenticated results that are vetted by educators, researchers and librarians. Installs easily on a school's website.
- **DLC bookmarking tool**
Articles and websites, whether from DLC sources or not, can be bookmarked for later reference accessible from any computer a student or teacher might access, regardless of location. Access and use the bookmarks of others through this system.
- **Easy-to-use browser toolbar**
Add our downloadable toolbar to Internet Explorer or Firefox web browsers to facilitate use of the DLC global search and bookmarking features.
- **Curriculum standards alignment tool**
This tool enables educators to search and cross reference resources that align with Washington State curriculum standards.
- **InfoSkills**
Help students to develop information literacy and researching skills through this tool.

Suggested implementation strategies:

- Use the online [DLC Training Request form](#)¹ to schedule a planning meeting or DLC Library training.
- Librarians may orient all teachers to the DLC Library by featuring one resource or tool at a time at staff meetings. Use our [Online Library Resources Training Outlines](#)² or call 800-890-8592 to arrange for phone-based orientations.
- Read [library success stories](#)³ posted on our website.
- Encourage teachers to intentionally include the DLC Library in lesson plans when curriculum-based research is applicable.
- [Install the DLC toolbar](#)⁴ on all teacher and student workstations using either Internet Explorer or Firefox web browsers.
- [Install the DLC global search feature](#)⁵ on the home page of your school website, or on the library/media center page.
- Place free DLC mouse pads at all school computer locations and free DLC posters in the library, computer labs, and classrooms (Order them here: 800-890-8592).
- Feature the DLC Library in school newsletters, including instructions for how families can access the DLC Library from home.



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Link References:

- [DLC Training Request form¹](http://www.learningcommons.org/educators/schoolsupport/training_options.php)
http://www.learningcommons.org/educators/schoolsupport/training_options.php
- [Online Library Resources Training Outlines²](http://www.learningcommons.org/educators/schoolsupport/trainingresources/)
<http://www.learningcommons.org/educators/schoolsupport/trainingresources/>
- [Library success stories³](http://www.learningcommons.org/about/stories/library/)
<http://www.learningcommons.org/about/stories/library/>
- [Install the DLC toolbar⁴](http://www.learningcommons.org/tech/toolbar/)
<http://www.learningcommons.org/tech/toolbar/>
- [Install the DLC global search feature⁵](http://www.learningcommons.org/tech/linking.php)
<http://www.learningcommons.org/tech/linking.php>